



GENERAL LEDGER

MAS 90[®]

for:

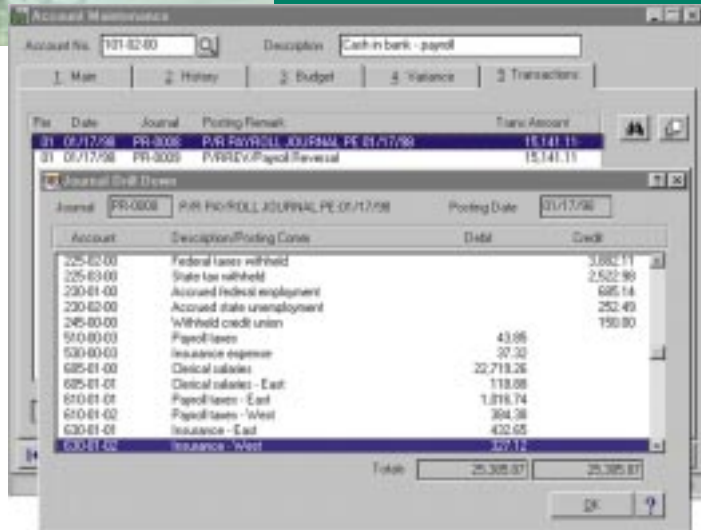
Windows[®]

Client/Server for Windows NT[®]

Client/Server for UNIX[®] Systems

REPORTS

- Account Masterfile Audit Report
- Budget and History Report
- Budget Report
- Budget Revision Register
- Chart of Accounts
- Custom Financial Reports
- Custom Report Detail Listing
- Custom Report Samples
- Daily Transaction Register
- General Journal
- General Ledger Analysis
- General Ledger Detail by Source Report
- General Ledger Detail Report
- General Ledger Graphics
- General Ledger Worksheet
- Monthly Trend Report
- Recurring Journal
- Standard Financial Statements
- Trial Balance
- Transaction Journal



The heart of any accounting system, either manual or computerized, is the General Ledger system. In simple terms, it is the central location in which all bookkeeping and accounting transactions are received (posted), summarized (totaled by account) and processed (adjusted and balanced), resulting in informative financial statements. It is the financial statements, supporting schedules and associated reports generated by a General Ledger system that are critical for timely decision making; therefore, it is imperative that a General Ledger system be powerful, flexible and informative to management, yet still be easy to use and operate.

We have designed our system to allow you to continue to use your current Chart of Accounts without any need to adapt it to the computer. It is likely you can maintain the same account title and numbering scheme you have been accustomed to since the day you started your business. The General Ledger module provides for extensive history and budget information. You can retain up to 99 years of transaction history and/or period-summary history and three separate budget categories (current budget, revised budget and a user-defined budget).

Virtually unlimited financial reporting capabilities are provided. The General Ledger system simplifies divisional/departamental reporting and consolidated income statement printing within a standard, predefined set of financial statements and report formats. Because many companies require the capability to design their own financial reports above and beyond those automatically generated by the system, we have created a powerful, easy-to-use custom financial reporting capability.

You can use the General Ledger Data Exchange feature to import and/or export the Chart of Accounts, budgets and transaction data directly from or to an external file. This feature even allows you to transfer General Ledger postings from one company location to another, or use a spreadsheet product to work on a budget.

See reverse side for list of features



FEATURES

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|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Complete Audit Trail and Drill-Down | This system provides a complete audit trail of detail activity by printing reports and registers before posting. You can assign a unique batch number to each register, leaving a detailed audit trail. |
| Flexible Accounting Periods | Up to 13 accounting periods in a fiscal year are user-defined. You can specify ending dates for each period. |
| Flexible Account Numbers | Account numbers can use up to nine alphanumeric characters and you can divide them into as many as three segments for identifying sub-accounts, departments, divisions or locations. You can categorize General Ledger accounts into any number of similar account groups (e.g., assets, liabilities, equity, revenue, expenses, etc.). |
| Multi-Company Consolidation | You can consolidate data for any number of separate companies with identical or different Charts of Accounts into a single report. |
| Non-Financial Accounts | You can maintain non-financial information, such as head count, square footage, unit sales and inventory quantity. You can include non-financial information on custom financial reports. |
| Transaction Detail Inquiry/Drill Down | Display detailed transactions for an account at any time, and search for transactions by period, source journal inquiry or comment. |
| Account Delete/Renumber/Merge | This feature allows you to delete, renumber or merge existing account numbers using wildcard characters to mask selected groups of account numbers. |
| Account Masterfile Audit | You can use the account masterfile audit report to audit changes, deletions or additions to the account masterfile. |
| Multi-Year History Retention | This option enables you to retain up to 99 years of transaction history and/or period summary history. You may also post to an unlimited number of future fiscal years or reopen a past year, and specify the fiscal year to be used for printing General Ledger reports. |
| Allocation Entries | You can use allocation entries to automatically post an amount from a single source account to multiple destination accounts. The amount to be posted to each of the destination accounts can be calculated based on a percentage allocation or on a quantity such as head count or square footage. |
| Standard Financial Statements | Standard income statement and balance sheet can be produced automatically in departmental or consolidated form. You may include various combinations of actual, budget, budget variance and prior-year information on the standard income statements for the period-to-date and year-to-date. |
| Custom Financial Statements | Virtually unlimited reporting capabilities allow you to meet your exact reporting requirements. Up to 999 custom financial reports may be defined. You may select the type of data to be printed for each column. You can consolidate accounts, round dollar amounts, add or delete text, change titles and descriptions, change print positions, control underlines and print dollar signs and footnotes. You may even produce multi-company consolidation reports or create custom reports for multiple departments. |
| General Ledger Graphics | Bar charts of actual, budget and prior-year activities for a single account or range of accounts provide a visual aid for presenting company financial data. You can also graph all income, expenses or profits by department. |
| FRx | Financial Reporting — See FRx spec sheet for more details. |